



Ernest Manning School Parent Advisory Committee Meeting

November 19, 2025 6:27 pm - MINUTES

Online Attendance: Mike Wilson (Principal), Sabrina Tan (Chair), Sandra Kane (Co-Vice Chair), Brandi Dyck (Co-Chair), Shannon Thomas (Secretary), George Katsimihis (Treasurer), Cathy Antaya, Ateeque Patel, Diane d'Entremont, Robyn Dermal, Emily Lou, Favour Chukwunonso

1. **Welcome/Call to order** - 6:26 pm
2. **Review & Approval of the Agenda** (motion) 1st: George 2nd: Sandra
3. **Approval of the Minutes from September 18, 2024** (motion): 1st: Brandi 2nd: George Carried.
4. **Chair Council Report:** Sabrina
 - Fundraiser portion on this committee, we did approve a number of educational and student peer initiatives. Some examples of the funding were, a Rugby scrub machine, Crochet Club, Athletic uniforms, working easels and supplies for the school and CNC Machine.
5. **Treasurer Report** - George

Ernest Manning High School Parents Advisory Committee

Nov 19, 2025 - Treasurer's Report Submitted By George Katsimihos

Bank Account # 00221178500 at ATB Westhills Branch

Account #	2021178500				
Ernest Manning High School Parents Advisory Committee AGLC Fiscal Year March 1, 2025 - February 28, 2026 Society Fiscal Year April 1, 2025 - March 31, 2026 Treasurer's Report for Nov 19, 25					
CASINO ACCOUNT					
DATE	DESCRIPTION	CREDIT	DEBIT	BALANCE	NOTES
01-Sep-25	Opening Balance			\$ 58,316.39	Opening Balance
19-Sep-25	EMMPA Raffle Proceeds from May 2025		574.89	\$ 57,741.50	
Sept and Oct	Interest	\$ 4.01		\$ 57,745.51	
Nov 10 and 11 2025	Casino Volunteer Cost Reimbursements		36.51	\$ 57,709.00	
12-Nov-25	Casino Advisor for AGLC		505.75	\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
				\$ 57,203.25	
	Ending Balance			\$ 57,203.25	TRUE
Total Credits/Debits		\$ 4.01	\$ 1,117.15		
Adjusted Balance				\$ 57,203.25	
	Funding Requests for 2024/25 School Year				
Item	Date approved	Budget	Spent	Use of Proceeds Category	
School sport uniforms	Dec 2024	\$ 10,000	TBD		
Crochet Gear	May 2025	\$ 315	TBD		
Outdoor Gear	May 2025	\$ 2,500	TBD		
		\$ 12,815	\$ -		
* to be brought to EMHSPAC meeting for review and approval or currently being reviewed by EMHSPAC					

Sept 1, 2025 to Nov 17, 2025 Activity

- **Upcoming – Casino reporting and AGLC year end Feb 28 2026**
 - Casino advisors submitted application on behalf of EHMS for casino event (usually every two years)
- EMMPA raffle “granted” to EMMPA (previously from May 2025) for \$575
- EMMPA ongoing raffle, closes in Dec 2025
- Oct 2025 Casino event completed, waiting for final numbers from AGLC
- Reimbursed parent casino volunteer transportation expenses for \$37
- AGLC required Casino Advisor cost 1 of 3 for \$506, expect reimbursement from AGLC
 - Additional \$1,745 to be expensed and then AGLC reimbursement (cheques not cashed yet)

- In addition to the two above accounts, there is approx. \$332 funds remaining (held in trust by CBE) from the 2019 cheque writing campaign

AGM Financials

Society Annual Return 2024 - 2025
Ernest Manning High School Parents Advisory Committee
Financial Statement - Casino Account
For the Fiscal Year April 1, 2024 - March 31, 2025

ASSETS			
	Cash - Bank Account	\$	<u>70,579.51</u>
	Total Assets:	\$	<u>70,579.51</u>
LIABILITIES			
	Accounts Payable	\$	-
	Total Liabilities:	\$	<u>-</u>
INCOME			
	Casino	\$	-
	Casino Reimbursement	\$	-
	Raffles	\$	10,055.76
	Fundraising	\$	-
	Interest income	\$	<u>53.76</u>
	Total Income:	\$	<u>10,109.52</u>
DISBURSEMENTS			
	Raffle Costs	\$	3,240.00
	Liability Insurance	\$	561.50
	EMMPA Music donation	\$	405.24
	Equipment/technology	\$	58,650.03
	Grocery Gift Cards	\$	-
	Bank charges - cheques	\$	2.17
	Casino Costs	\$	<u>-</u>
	Total Disbursements:	\$	<u>62,858.94</u>
	Opening Cash	\$	123,328.93
	Income	\$	10,109.52
	Less Disbursements	\$	<u>(62,858.94)</u>
	Closing Cash	\$	70,579.51
	Check		TRUE

This financial statement was reviewed and approved by:

George Katsimihis

Treasurer - George Katsimihis
Position

18-Jun-25
Date




President - Sabrina Tam
Position

18-Jun-25
Date

Auditor's Confirmation

I have confirm that I have audited the financial statement for Ernest Manning High School Parents
Advisory Society for the year ending Mar 31, 2025.



President - Sabrina Tam
Position

18-Jun-25
Date



Secretary - Shannon Thomas
Position

18-Jun-25
Date

6.Principal Update - Mike

- no proposals for this meeting but will be bringing some proposals next week.

7. Election of the 2025-2026 Parent Council Advisory Committee

Voting for these roles typically are filled by the same members who are on the EMHS Council but if there are parents who want to only volunteer for one committee that can be accommodated.

Once again a heartfelt thank you to Sandra and Brandi, our departing committee members and to all committee members for all their work.

- Voting of positions

- a. Chair - Sabrina will stay on this role
- b. Vice-Chair - Atteeque Patel nominated himself
George, Sandy and Shannon seconded this nomination
- c. Secretary - Shannon Thomas will stay on in this role
- d. Treasurer - George Katsimihas will stay on in this role
- e. Members at Large - Robyn Dermal nominated herself

8. Adjournment 6:36 pm

Next meeting will be December 17th - Virtual