



**Calgary Board
of Education**

Ernest Manning High School
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Ernest Manning High School

Graduation Information Package



Celebrating the Class of 2025!



Dear Graduands,

We are excited to celebrate a big milestone in your educational journey! The following package has been designed to help you, and your loved ones prepare for the upcoming graduation events that will take place on **Wednesday May 14, 2025**. In this package, you will find information regarding:

1. Important Dates to Remember (page 3)
2. Graduation Flower Fundraiser (page 4)
3. Graduation Rehearsal & Ceremony Information (pages 5-6)
4. Graduation Banquet Information (pages 7-11)

In addition, important communication about EMHS Graduation 2025 will be shared regularly through EM Daily announcements, School Messenger, and the Ernest Manning School Website.

Sincerely,

The EMHS Graduation Committee

Important Dates to Remember

February 7 | Speech off between final candidates for Valedictorian. Decisions made the following week.

March (TBD) | Graduation Hoodie Sales Begin (*More information to come*)

April (TBD) | Spring Graduation Flower Fundraiser Begins (*More information to come*)

April 1 | Graduation ceremony ticket order forms distributed to all grade 12 classes. Each graduand is guaranteed **6 tickets**. Extra tickets may be available upon request.

April 1 | Round 1 of Online Graduation Banquet Ticket Sales

April 15 | Round 2 of Online Graduation Banquet Ticket Sales

April 15 | **CEREMONY TICKET ORDER FORMS DUE.** TO BE SUBMITTED TO THE MAIN OFFICE NO LATER THAN 4:00pm

April 22 | **NO BANQUET TICKETS WILL BE SOLD AFTER 11:00pm**

May 5 - 7 | Pick up your Ceremony and Banquet tickets at LUNCH, in front of the Student Services Office.

- Monday May 5 | students with the last names A-G can pick up their tickets.
- Tuesday May 6 | students with the last names H-M can pick up their tickets.
- Wednesday May 7 | students with the last names N-Z can pick up their tickets.

May 8 | Spring Flower Fundraiser Distribution (Afterschool)

May 12 | Graduation Rehearsal (at Ernest Manning High School) 12:30 PM – 3:30 PM (*More information to come*)

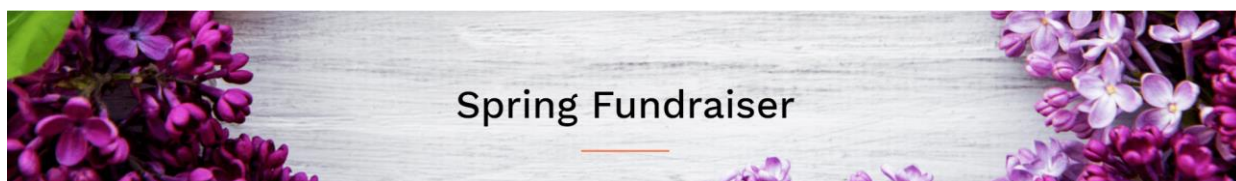
May 14 | Graduation Ceremony 9:00 AM – 11:30 AM

May 14 | Graduation Banquet Dinner & Dance 5:30 PM – 10:30 PM

Growing Smiles Flower Fundraiser

Perfect for Mother's Day + Earth Day and more!

A variety of hanging baskets, patio planters, annuals, veggies and succulents!



Purpose: Purchasing products from this fundraiser will go to lower the overall cost of graduation events.

Purchase Between: *To be determined*

Flowers are purchased directly through the Growing Smiles website with pick-up happening at Ernest Manning High School.

Distribution will be available on May 8 just in time for Mother's Day☺

Pick up dates: **Thursday May 8 | 3:30PM – 5:00PM**

 12' Premium Hanging Baskets Our improved flower mixes are sure to be a big hit! These hanging baskets can be exposed to full sun with the best flowering and trailing plants. Come in a variety of mixes/colours.	 12' Premium Patio Planters All planters include an assortment of our top performing plant collections. Planters can be exposed to full sun areas. Perfect for creating a Spring patio or backyard paradise.	 2 Gallon Patio Rose Planters Planted in a 2 gallon pot, this perennial will add colour year after year. Floribunda roses are bred for their hardiness and can withstand colder temperatures. Please note that colours cannot be selected. <i>May receive light pink, dark pink, white, or yellow.</i>	 18' Strawberry Basket A kid favourite! Enjoy fresh strawberries all growing season long. Everbearing strawberries with different coloured blossoms in white or pink. Beautiful and delicious!	 10-pack 4' Succulents Fast-growing in popularity, succulents are versatile & low-maintenance. Ideal as house decor and gifts! This 10-pack offers excellent variety and textures from the Echeveria, Sedum, Sedeveria, and Senecio families. <i>Duplicates & substitutions may occur.</i>	 10-pack 4' Herbs An assortment of our finest herbs! Varieties include: -Basil (Sweet) -Basil (Thai) -Thyme -Chives Onion -Chives Garlic -Mint Mojito -Peppermint -Oregano -Parsley -Rosemary <i>Duplicates & substitutions may occur.</i>
 10-pack 4' Veggies Grow your own food this year in a garden or planter box! Varieties include: -Tomatoes (x4) -Cucumber -Zucchini -Peppers (x2) -Kale -Romaine <i>Duplicates and substitutions may occur.</i>	 10-pack 4' Zonal Geraniums These easy-to-grow bedding plants add vibrant colour to your garden. Resistant to pests such as deer/rabbits. Colours: Red, White, Pink <i>Cannot mix & match colours in a flat.</i>	 10-pack 4' Wave Petunias The popular cascading Wave petunias bring eye-catching colour to gardens, planter boxes, and hanging baskets. Colours: Purple, White, Pink <i>Cannot mix & match colours in a flat.</i>	 10-pack 4' Marigolds Marigolds add a pop of colour and brightness to enjoy all season. Excellent companion plants for many vegetables! Only available in orange.	 Premium Soil 30 L A bag of organic potting soil, perfect for filling containers. This hearty mix helps plants grow to their full potential. Enriched with: compost, kelp, fish meal, peat moss, glacial rock dust, and rice hulls.	 Fertilizer Shaker 18 kg Enhance your garden with an easy-to-use fertilizer shaker. Made with organic granular kelp, this blend is great for both flowers and veggies.

Duplicates and Substitutions may occur. Availability is based on what is in the greenhouse.

Graduation Ceremony Information

GRADUATION CEREMONY

Wednesday, May 14, 2025

BMO Centre Stampede Park

20 Roundup Way SE, Calgary, AB T2G 2W1

Doors Open for guests at 8:15AM

Processional Begins at 9:00AM

Students will be assigned to a **Graduation Group Number** with a **Teacher Supervisor** that they will need to remember for the graduation rehearsal and ceremony. This information will be posted by Friday May 9, 2025 on a large bulletin board by the cafeteria.

Graduation Ceremony Rehearsal (at Ernest Manning High School):

Monday May 12, 2025 from 12:30 PM – 3:30 PM

Please DO NOT bring any belongings to the rehearsal as there is limited space. Please place belongings in your locker or vehicle.

- **PURPOSE:** Practice the processional, review important graduation information, and pick up graduation gowns and caps. MANDATORY attendance for all graduating students.
- At 12:30 PM, students will be called down to Main Street. Please locate your **Group Number** and **Teacher Supervisor** on Main Street. Teacher supervisors will have a large sign identifying their group number.
- Please follow the directions from the teacher supervisor. Students will line up alphabetically in their groups. When the processional rehearsal begins, students will make their way to the Main Gymnasium. Please remain standing until the MC indicates that you may be seated.
- Once all students are seated, the graduation ceremony & banquet organizers will proceed with a Graduation Information PowerPoint that will cover important information for both events.

5. After the rehearsal is complete, students will proceed to the Auxiliary Gymnasium to **pick up their graduation gowns, stoles, and caps.** Students **MUST** remember to bring these items to the ceremony for May 14, 2025. Students without a gown will not be able to participate.

CEREMONY TICKETS

Ceremony tickets are free, however, due to venue capacity, there is a limit of **6 tickets per family**. Graduands do not need a ticket. Tickets are required to enter the BMO for the ceremony. Should a family require additional tickets, there will be a few extra seats that will be distributed through a lottery. Please make your requests for extra tickets on the ticket order form. Ticket order forms will be distributed on April 1, 2025 and to be returned to the main office by April 15, 2025, no later than 4:00 PM.

Important to Note: On the ticket order forms, there is a section where families will be able to indicate if accessibility seating is required for family members with wheelchairs or walkers. Any ceremony ticketing concerns should be addressed to: Ms. Lam-Szalay at hmlamszalay@cbe.ab.ca

CEREMONY ATTIRE

The event is semi-formal, and we encourage graduands to dress appropriately. Students must wear their gown, stole and hat to cross the stage. Please leave items like jackets, purses and cellphones with family or friends to avoid leaving them behind in the line-up area. We do not have the ability to offer a secure storage place for these items and these items will not be allowed to be taken with you into the ceremony. The school does not assume responsibility for the security of any student items.

CEREMONY INFORMATION

This is an event where your loved ones, family, friends, teachers, peers, and community will formally recognize and celebrate your success. The ceremony will take place at the BMO Centre on **May 14, 2025, from 9:00 AM - 11:30 AM**

GRADUATES, PLEASE PLAN ACCORDINGLY TO ARRIVE ON TIME.

- **8:00 am** | All graduands arrive at the BMO Centre and in their proper ceremony attire, with gown, stole, and hat on. Follow the directions of the teacher supervisors once arrived.
- **8:45 am** | Last minute checks for group numbers and student attendance
- **9:00 am** | Processional begins
- **11:30 am** | Recessional begins
- **11:30 am - 12:30 pm** | Photo opportunities with family and friends
- **12:30 pm** | Hall closes

Graduation Banquet Information

GRADUATION BANQUET AND DANCE

Wednesday, May 14, 2025

BMO Centre (Ballroom TBD), Stampede Park

20 Roundup Way SE, Calgary, AB T2G 2W1

Door Open at 5:30 PM

Reception at 6:00 PM

Dinner at 6:30 PM

Dance to follow

End at 10:30 PM

BANQUET ATTIRE AND ETIQUETTE

- Student dress is formal or semi-formal. Both long dresses and cocktail dresses are appropriate. Tuxedos, suits or jackets and dress pants are also appropriate.
- There is a complimentary coat check located outside of the hall.
- This is a buffet dinner reception.
- No alcohol is permitted at the BMO Centre.
- All student, guest, and parent bags will be searched upon entry to the banquet area.
- Please be respectful of the BMO Centre security staff (it is their job to search all bags).
- Once guests have entered the banquet area they are required to remain inside.
- Re-entry is not permitted for students.
- Parents and/or guardians may re-enter; however, bags will be checked upon re-entry.

BANQUET PARKING & SECURITY

- Parking is \$18.00 for EACH entry.
- There is a confirmed area in front of the BMO Centre designated as a taxi, car, or limousine drop-off.
- The emergency number set up for babysitters is the security dispatch operator at 403-261-0595

BANQUET MEAL BUFFET STYLE

Bread

Good Bread Rolls and Butter (Gluten Free bread available)

Salads

Epic Summer Salad - Heritage tomatoes, mango, Spanish onion, avocado, black beans, Nose Hill Farm microgreens mix, cucumbers and radicchio with an ice wine vinaigrette | DF, GF, V, Vegan

Orzo Salad - Cucumbers, Kalamata olives, red onion, chickpeas, feta cheese, mint, basil, and a zingy Greek mint dressing | V

Calgary Hydro Green Mix Salad - Artisan lettuce, snow peas, pickled red onion, cherry tomatoes, pomegranate seeds, cucumber with chili dressing | DF, GF, V, Vegan

Main Dish

Certified Halal Calgary Stampede Spice Herb Blend Coated Alberta Beef Striploin with thyme demi-glace | DF, GF

Buttermilk Red Skin Parmesan Mashed Potatoes | GF, V

Chef's Choice Roasted Market Vegetables | DF, GF, V, Vegan

Gnocchi with Nose Hill Farm Roasted Mushrooms | DF, GF, V, Vegan

Baked Cheese Tortellini tossed in rosé sauce, topped with locally grown mushrooms and buffalo mozzarella, garnished with Nose Hill Farm micro basil | DF, GF, V (cheese served on the side).

Dessert Buffet

Vanilla Cheesecake Strawberry compote and caramel popcorn crumble | V

Flourless Chocolate Cake Raspberry coulis and Chantilly cream | GF, V

Fruit Salad | DF, GF, V, Vegan

Beverages

Coffee, Tea, Decaf, Water, Pop Bar

The Banquet meal will be served buffet style. We are pleased to offer a menu this year that caters to various dietary needs, including Halal, gluten-free, vegetarian, vegan, and dairy-free options. Requests for menus catering to "other allergies" will be considered at the Chef's discretion. It is important to note that allergy meals are customized for guests with allergic reactions. However, please be aware that all menu items may contain trace amounts of gluten, dairy, nuts, and nut oils. Regrettably, we are unable to accommodate food preferences.

When purchasing tickets if there are any allergies not identified above, please identify this in the drop-down tab at the time of purchase. Please note that allergy meals are tailored specifically to guests that have allergic reactions.

PURCHASING BANQUET TICKETS

- Ticket cost: \$120.00 per banquet ticket
- Everyone entering the graduation banquet requires a ticket
- Grad banquet tickets are ordered online through your MyCBE PowerSchool Parent account in the fee section
- To purchase Banquet tickets students must also have all school fees paid in full. PowerSchool will not allow tickets to be purchased if fees have not been paid.

Round 1 of Banquet Ticket Sales | will go on sale on Tuesday, April 1, 2025 at 5:00 PM, and are on sale until Tuesday April 15, 2025 at 4:00 PM.

- Each graduand may purchase, if desired, a total of 8 tickets at this time (one for the graduand plus 7 guests)

Round 2 of Banquet Ticket Sales | Tuesday, April 15, 2025 at 5:00 PM, to Tuesday April 22, 2025 at 11:00 PM.

- No limit on extra ticket purchases while supplies last.

6. NO TICKETS WILL BE SOLD AFTER Tuesday April 22, 2025 at 11:00 PM. Sorry, NO EXCEPTIONS.

You must complete FOUR steps in order to ensure a place at the Graduation Banquet and Dance:

1. Order your tickets online at <https://sis.cbe.ab.ca/public/home.html>
2. Choose table seating online.
3. Pay for tickets (online by credit card or Interac).
4. Pick up Banquet Tickets on assigned day by last name.

Family members will have access to Round 1 of ticket sales in PowerSchool beginning at 5:00 PM on Tuesday April 1, 2025. You will be able to select your table (tables seat 8 with some tables of 10). Tables cannot be reserved for later purchase. Therefore, it may not be possible for guests to sit together if their tickets are purchased at separate times. Because of this, it is advised to purchase all your tickets at one time.

How do I order my Grad Banquet tickets?

To access the online ticketing system, you will need to access PowerSchool Payments.

1. Choose Graduation Ticket
2. Enter the number of tickets you want to order, and your name and contact information (including a valid email address).
3. Add your guest names.
4. Enter dietary restrictions and/or accessible seating needs, if any.

Entrance to the Banquet

Physical Banquet tickets will be issued by the school based on purchases through MyCBE PowerSchool account. Tickets can be picked up at school on the same days that Ceremony tickets will be picked up. (see page 3)

Please make sure that you bring the tickets with you the evening of the event. Once students have entered the venue, there will be no re-entry.

For groups wanting to be seated together:

- Tables seat parties of 8 with some tables of 10 people.
- It is up to the graduands to choose their seats using the online system.
- If graduands wish to sit at the same and/or adjacent tables they will be able to view a map of all available seats/tables at the time of booking.
- Students are responsible for choosing where they sit and whom they sit with.
- Once seats have been chosen, they cannot be changed.
- Please be advised that tickets purchased during the period of April 15 – April 22, if available, have limited seating available.

Any banquet ticketing concerns should be addressed to Mrs. McIvor

frmciivor@cbe.ab.ca

PARKING:

There are 4000 parking stalls available on Stampede Park. Guests can pay upon entry at \$18 per car. There is also a designated drop off area in front of the BMO Centre.

Updated: Feb 3

BANQUET FLOOR PLAN:

(all tables seat 8 guests except tables 86 – 95 and 104 – 113 are tables of 10)

